



## APPROVED

### PARENT ADVISORY COMMITTEE NOV. 2nd MEETING MINUTES 6pm ZOOM

1. **Welcome and Prayer**
2. **Review of Oct. minutes and approved**
3. **PRESENT FINALIZED FINANCIALS 2021/22 REPORT**
  - a. Updated 2022/23 (report provided to be included when avail.)

#### **OLD BUSINESS**

- a. **Trunk or Treat** - Review: all went well—just a few changes for next yr: judges for trunks and costumes by age; participants will judge pumpkin patch like this year; provide pumpkins to all students; have dessert trunks; keep extra parking near adoration chapel for those coming in late
- b. **Gift Card Program--** First order due today—3 orders, google sheet and order summary created by Diana—Jillian approved— Kim to order cards with Jillian to be present at parent pick-up...Request for % to be placed back on the form so folks will be aware of school profit/card
- c. **Spirit Shop update—** MB emailed Breanna after last meeting (Oct. 5) items still back orders then, she can do adult sizes of clothing no prob; after last meeting Chriss P will provide picture of steel H2O bottle for interest in purchasing more at another time
  1. Brianna is working regularly with Lakescreen to get the remaining uniforms from the July order. Again, supply chain issues - they are unable to get the gray  $\frac{3}{4}$  zips. She speaks to them regularly.
  2. Some parents have asked for refunds. We prefer to hold off on refunds until absolutely no other options.
  3. St. A corner will be up soon - most popular items will be stocked.

#### Spirit shirts

\*\*Mrs. Guenther will spearhead a spirit shop order for children and adults after the holidays.

\*\*She will ask for design ideas.

\*\*Design will be simple and available for Volleyball, Basketball and General Trojan gear.

\*\*Brianna suggested viewing samples on Etsy - lots and lots of designs that can be purchased and replicated to fit our needs. You purchase the design for a small fee, and that includes the "licensing" to mass produce.

\*\*We need to follow up on this in December to determine some dates and additional information.

**d. Bunny Breakfast**

- a. Date changed to April 2 in order to have access to St. Teresa Hall—.
- b. LOTS more info to come in January including committee sign up and preliminary meeting.
- c. Begin to solicit donations after the holidays.

**NEW BUSINESS**

- 1. Advent Calendar—replaced with food drive instead
  - a. PAC decided to go with food/toiletry categories for classrooms.
  - d. JM will work on fliers and information for families.
  - e. JM to contact Second Harvest and Genesis House/MB noted St. Vincent de Paul will accept bags for 12 families identified
  - f. Dec 5-16 collection; delivery prior to school break.
  - g. Mrs. Pogey to send previous year's categories.
- 2. CYO Update
  - h. Mrs. Pogey reviewed the items ordered
    - i. Basketball uniforms ordered
    - ii. Fees prepaid (parent fees due by December; funds fronted from CYO AC funds)
    - iii. Discussion of other items to be replaced (ball, ball bags, ice packs). Insurance will reimburse for these.
    - iv. Volleyball uniforms to be ordered in January.
    - v. Volleyballs, ball bags, etc. will also be reimbursed from insurance.
  - i. JM to put together a spreadsheet of funds available and expenses/expected expenses to create a goal amount for PAC fundraising.
  - j. Coaches are needed.
  - k. CYO Winter Banquet
    - i. Father has approved use of St. Teresa Hall.
    - ii. Need to give him dates.
    - iii. PAC determined December 2 as a good date (Friday, 6-8pm).
      - 1. Will need volunteers.
      - 2. Need to meet to determine food, supplies needed.
      - 3. Funds to come from PAC (BALANCE OF MUM SALE?)

**Educational Update—Mr. Alarcon**

- 1. Christmas Concerts - Mrs. Katricak is planning and putting it together.
- 2. New desks in 7<sup>th</sup> & 8<sup>th</sup> . Thanks to Mr. Pogey and Mr. Guenther for their construction expertise to put them together.
- 3. Mrs. Guenther's classroom is getting ceiling repairs.

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